

**CONCORDE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

AGENDA PACKAGE

MAY 21, 2019

Concorde Estates Community Development District

Inframark, Infrastructure Management Services

210 North University Drive Suite 702, Coral Springs, Florida 33071 Phone: 954-603-0033 Fax: 954-345-1292

May 14, 2019

Board of Supervisors
Concorde Estates Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Concorde Estates Community Development District will be held on **Tuesday, May 21, 2019 at 6:00 p.m.** in the Concorde Estates Clubhouse, 3151 Georgian Bay Lane, Kissimmee, Florida. Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comments on Agenda Items (limited to 3 mins)**
- 4. Staff Report - Site/Clubhouse Manager's Report**
 - A.** Monthly Field Manager's Report
 - B.** Consideration of Work Order for Purchase and Install of Barrier Poles
 - C.** Consideration of Proposals for Fence & Gate (under separate cover)
 - D.** Status/Recommendations on Mulching & Grading for Playground
- 5. Engineers' Report**
 - A.** Proposals for Construction and Installation of Pier
 - B.** Update on Approval of SFWMD to Remove Vegetation
 - C.** Status/Recommendations on Drainage of Pond #6
- 6. Attorney's Report**
 - A.** Report on Off-Set Letter Sent to Duval Landscape
 - B.** Report on Capital Land Landscape Services Contract
 - C.** Update on Joint Legislative Auditing Committee Letter
 - D.** Update on Foreclosures
 - E.** Other Items
- 7. Manager's Report**
 - A.** Consent Agenda
 - i. Minutes of the April 24, 2019 Meeting
 - ii. Financial Statements
 - iii. Number of Registered Voters
 - B.** Ratification of Chair Authorized Expenses Between Meetings
 - C.** Consideration of ADA Website Compliance Proposal
 - D.** Presentation of Fiscal Year 2019/2020 Proposed Budget
 - E.** Consideration of Resolution 2019-4, Approving the Fiscal Year 2019/2020 Proposed Budget and Setting a Public Hearing for July 24, 2019 at 6pm
- 8. Supervisors' Requests and Comments**
- 9. Audience Comments**
- 10. Adjournment**

Enclosed are attachments available for the above agenda. Additional items may be provided under separate cover when they become available or they will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present and discuss their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,
Kristen Suit
Kristen Suit
District Manager

Fourth Order of Business

4A.



Clubhouse/Field Management Report May 2019

1. Repaired pavers in pool to avoid tripping hazards.



2. Completed fence pressure washing.



3. Painted splash pad surface as per Health Department inspection.



4. Trimmed tree in front of Recreational Center to clear view for installation of camera sytem.



5. Clear and cut back on both sides of white vinyl fence.



6. Servus@ completed the installation of the new camera system.
7. Basketball Court upgrade is in progress and expected to be completed by 5/17/19.

CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT

OPERATIONS & MAINTENANCE HIGHLIGHT

SITEX AQUATICS MANAGEMENT REPORT

May 2019

All ponds were treated for shoreline vegetation as needed with a custom grass mix targeted for specific species present.

POND1- Algae & hydrilla spot treated

POND2- Algae & Hydrilla Spot treated

POND3- Minor Algae treated

POND4- Hydrilla Spot treated

POND5- Algae & hydrilla spot treated

POND6- Algae treatment

POND7- Algae spot treated

POND8- Algae & Hydrilla spot treated

POND9- Shoreline grasses treated

POND10- Algae spot treated

ADDITIONAL NOTES:

Things have started to grow, grasses & Algae mainly. Some Hydrilla has started to pop up the community also. All were treated on this month's visit, as we get warmer temps, we start to see more algae blooms & some under water growth all typical for the storm water pond systems. Please don't hesitate to reach out to my staff or myself if you need anything at all.

Regards
Joe Craig
Sitex Aquatics LLC.

Duval Landscaping

Duval Landscaping did not provide a report.

During our community review we noticed many areas that were not maintained. Inframark contacted Duval management and they will follow up during the week of May 13th.

Capital Land

New contract for landscaping services was completed by the District Counsel and sent to Capital Land for signature. As of 5/13/19, Capital Land is reviewing the contract and will sent it to us (Inframark) in order to have it fully executed during this week. Capital Land is getting ready to start on 5/21/19 as they completed a community assessment to generate their action plan.

Capital Land will provide a proposal for removal of mulch as per direction of the Board of Supervisors.

Proposals for Fence & Gate Per District Engineers Specs

Proposals will be presented in a separate cover/email.

4B

May 9, 2019

Concorde Estates CDD	
----------------------	--

Prepared by Inframark, Ariel Medina, Field Services Supervisor

313 Campus Street, Celebration, FL 407-566-1935] russ.simmons@inframark.com

4C.

**THIS DOCUMENT
WILL BE
PROVIDED
UNDER
SEPARATE
COVER**

4D.

Status/Recommendations on Mulching & Grading for Playground

Followed up as per District Engineer to Inspect playground on regards to grading and ground/drainage. Excavated area and drain pipe was intact and there is no dirt in it.



Seventh Order of Business

7Ai.

**MINUTES OF MEETING
CONCORDE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Concorde Estates Community Development District was held on Wednesday, April 24, 2019 at 6:00 p.m. at the Concorde Estates Clubhouse, located at 3151 Georgian Bay Lane, Kissimmee, Florida.

Present and constituting a quorum were:

Victor Cruz	Chairperson
Michael Barbuck	Vice Chairman
Cesar Goyetche	Assistant Secretary
Basam Alli	Assistant Secretary
Martha Land	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Tristan LaNasa	District Counsel
Ariel Medina	Field Supervisor
Alfredo Reyes	Clubhouse Manager
Russell Simmons	Field Manager
Steven N. Boyd, P.E.	District Engineer

Resident(s)

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Suit called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Public Comments on Agenda Items

None.

FOURTH ORDER OF BUSINESS

Staff Report- Site/Clubhouse Manager's Report

A. Weekly Clubhouse Reports

Mr. Reyes reported on general maintenance and distribution of keys to residents.

B. Work Orders Status Report

Mr. Medina reported on work order updates.

C. Monthly Field Manager's Report

i. One Time Clean-Up Proposal

- Inframark proposal in the amount of \$2,320 for clean-up of the area behind white vinyl fence was discussed.

On MOTION by Mr. Cruz Seconded by Ms. Land with all in favor the Inframark clean-up proposal in the amount of \$2,320 was approved. 5-0

- The monthly Field Management Reports were included in the agenda package.

D. Consideration of Proposals for Tennis Court Resurfacing and Removal of Tree Roots

- Item was tabled until the June meeting.

E. Consideration of Proposals for Playground Equipment and Mulching

- Mulch conditions and requirements were discussed.
- New and revised playground equipment and mulching proposals will be obtained.
- Item was tabled until the June meeting.

F. Consideration of Proposals for Landscape Maintenance Services RFP's

- i. Blade Runners**
- ii. Capital Land**
- iii. Yellowstone**

The record will reflect Mr. Barbuck joined the meeting.

- Representatives from Blade Runners, Yellowstone and Capital Land presented their proposals for landscape maintenance services.
- Questions and comments from the Board were addressed.
- The Board evaluated the submitted proposals ranking Capital Land #1 at 91.8%; Yellowstone #2 at 87.4%; and Blade Runners #3 at 72.8%.

On MOTION by Mr. Cruz Seconded by Mr. Goyetche with all in favor the Capital Land proposal for landscape services in the amount of \$179,400 with a start date of May 20, 2019 was approved. 5-0
--

- Discussion ensued with regards to mulching and hiring a separate company other than the landscape company to remove mulch.
- Field Supervisor to obtain proposal from Capital Land for removal of mulch on CDD property.
- Leave mulch in the landscape contract; get contract to remove existing mulch before re-mulching.
- District Counsel was authorized to draft a contract with Capital Land with a start date of May 20, 2019.

FIFTH ORDER OF BUSINESS**Engineer's Report****A. Playgrounds and Dog Park Grading**

- Discussion ensued and the District Engineer, Field Staff & Capital Land will inspect playgrounds and Dog Park grading; mulching needs to build up the ground/drainage.

B. Engineers Report Block Access Area/Sidewalk on CDD Property

- Mr. Boyd commented on the fence/gate improvement plan.
- Discussion ensued and the Field Supervisor is to obtain proposals for fence and gate per District Engineer's specs.

C. Engineers 2003 Report Detailing Installation and Construction of Pier on CDD Property

- Mr. Boyd reviewed the 2003 Engineer's Report; noting it included a \$600,000 line item for the dock at that time.
- The developer designed and submitted permit applications to construct a dock, but those permits were not approved by the SFWMD or the County. As a result, the dock line item was removed from the construction budget prior to bond issuance. He noted the reasons the dock permit was not issued.
- Discussion ensued with regard to installation and construction of a pier on CDD property. District Engineer will obtain proposals for construction and installation of a pier with sketches of options; and obtain approval of SFWMD to remove vegetation.

SIXTH ORDER OF BUSINESS**Attorney's Report****A. Status Update and Pending Items**

- Mr. LaNasa discussed the termination of the current landscape company and the offset letter for incomplete services.

On MOTION by Mr. Cruz seconded by Ms. Land with all in favor District Counsel was authorized to proceed with \$6,097 withholding from Duval Landscape final invoice. 5-0

- Mr. LaNasa commented on budgeting and that the District has a duty to maintain the playgrounds.
- Budget process was reviewed.
- Discussion ensued with regard to rescheduling the May 22 meeting to May 21, which will be a budget work shop and regular meeting.

On MOTION by Mr. Cruz seconded by Mr. Barbuck with all in favor to change the regular scheduled May 22 meeting to May 21, 2019 at 6 p.m.; and hold a budget workshop at 4 p.m. on May 21 was approved. 5-0

- Mr. LaNasa reported payments on six lots have been received.

SEVENTH ORDER OF BUSINESS

Manager's Report

A. Consent Agenda

i. Minutes of the March 27, 2019 Meeting

On MOTION by Mr. Cruz seconded by Ms. Land with all in favor the Minutes of the March 27, 2019 Meeting were approved. 5-0

ii. Financial Statements for March 2019

On MOTION by Mr. Cruz seconded by Mr. Barbuck with all in favor the March 2019 Financials and Check Register were approved. 5-0

iii. Acceptance of FY 2018 Audit

On MOTION by Mr. Alli seconded by Mr. Cruz with all in favor the Fiscal Year 2018 Audit prepared by McDirmit Davis & Company was accepted.
5-0

B. Ratification of Chair Authorized Expenses Between Meetings

- None.

C. Consideration of Holding Budget Workshop on May 21, 2019 at 4 p.m.

- This item was previously discussed.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests and Comments

- Mr. Cruz commented on inspection of drainage on Pond 6 and pond maintenance.

NINTH ORDER OF BUSINESS

Audience Comments

- Residents commented on funding for the dock; landscape maintenance; tree roots in the roads; speeding and installing speed bumps.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Cruz seconded by Ms. Land with all in favor the meeting was adjourned. 5-0

Assistant Secretary

Chairperson/Vice Chairperson

7Aii.

**Concord Estates
Community Development District**

Financial Report

April 30, 2019

Table of Contents

FINANCIAL STATEMENTS

Balance Sheet - All Funds	Page 1
General Fund 001	
Statement of Revenues, Expenditures and Changes in Fund Balance	Page 2 - 4
Debt Service	Page 5 - 7

SUPPORTING SCHEDULES

Assessment Summary	Page 8
Cash and Investment Summary	Page 9
Check Register	Page 10 - 13
Notes to Financials	Page 14 - 15

**Concorde Estates
Community Development District**

Financial Statements

(Unaudited)

April 30, 2019

Balance Sheet

April 30, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	2004 DEBT SERVICE FUND	2011 DEBT SERVICE FUND	2017B DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>					
Cash - Checking Account	\$ 178,009	\$ -	\$ -	\$ -	\$ 178,009
Assessments Receivable	17,976	-	-	-	17,976
Investments:					
Money Market Account	1,135,767	-	-	-	1,135,767
Interest Fund (A-1)	-	-	5	-	5
Prepayment Account B	-	-	688	-	688
Prepayment Fund (A-2)	-	-	309,596	-	309,596
Reserve Fund (A-1)	-	-	83,404	-	83,404
Revenue Fund (A-1)	-	-	572,557	-	572,557
Revenue Fund (A-2)	-	-	167,184	-	167,184
Revenue Fund B	-	-	27	1,482	1,509
TOTAL ASSETS	\$ 1,331,752	\$ -	\$ 1,133,461	\$ 1,482	\$ 2,466,695
<u>LIABILITIES</u>					
Accounts Payable	\$ 34,091	\$ -	\$ -	\$ -	\$ 34,091
Accrued Expenses	48,500	-	-	-	48,500
Due to Landowners	-	-	22,468	-	22,468
Accrued Taxes Payable	3	-	-	-	3
Deferred Revenue	17,976	-	-	-	17,976
Revenue Bonds Payable-Current	-	7,511,083	3,013,428	-	10,524,511
TOTAL LIABILITIES	100,570	7,511,083	3,035,896	-	10,647,549
<u>FUND BALANCES</u>					
Restricted for:					
Debt Service	-	-	-	1,482	1,482
Assigned to:					
Reserves - Other	75,307	-	-	-	75,307
Unassigned:	1,155,875	(7,511,083)	(1,902,435)	-	(8,257,643)
TOTAL FUND BALANCES	\$ 1,231,182	\$ (7,511,083)	\$ (1,902,435)	\$ 1,482	\$ (8,180,854)
TOTAL LIABILITIES & FUND BALANCES	\$ 1,331,752	\$ -	\$ 1,133,461	\$ 1,482	\$ 2,466,695

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	APR-19 ACTUAL
<u>REVENUES</u>					
Interest - Investments	\$ -	\$ -	\$ 9,729	\$ 9,729	\$ 1,618
Room Rentals	-	-	2,480	2,480	-
Interest - Tax Collector	-	-	343	343	46
Special Assmnts- Tax Collector	711,247	711,247	647,841	(63,406)	25,315
Special Assmnts- CDD Collected	46,523	46,523	3,787	(42,736)	-
Special Assmnts- Delinquent	-	-	9,858	9,858	9,858
Special Assmnts- Discounts	-	-	(23,829)	(23,829)	-
Other Miscellaneous Revenues	-	-	5	5	-
Pool Access Key Fee	-	-	116	116	-
TOTAL REVENUES	757,770	757,770	650,330	(107,440)	36,837
<u>EXPENDITURES</u>					
<u>Administration</u>					
P/R-Board of Supervisors	14,000	8,169	6,600	1,569	1,000
FICA Taxes	-	-	444	(444)	77
ProfServ-Arbitrage Rebate	1,000	1,000	-	1,000	-
ProfServ-Engineering	15,000	8,750	5,583	3,167	1,921
ProfServ-Legal Services	13,000	7,581	25,060	(17,479)	10,451
ProfServ-Mgmt Consulting Serv	102,730	59,927	59,925	2	8,560
ProfServ-Special Assessment	-	-	5,250	(5,250)	-
ProfServ-Trustee Fees	10,000	10,000	11,317	(1,317)	-
Auditing Services	3,900	3,900	3,900	-	3,900
Insurance - General Liability	3,025	3,025	5,750	(2,725)	-
Legal Advertising	1,800	1,050	1,074	(24)	-
Misc-Assessmnt Collection Cost	-	-	12,480	(12,480)	506
Dues, Licenses, Subscriptions	425	425	175	250	-
Total Administration	164,880	103,827	137,558	(33,731)	26,415
<u>Public Safety</u>					
Security Service - Sheriff	46,850	27,328	8,137	19,191	1,340
R&M-Gatehouse	492	287	309	(22)	-
Total Public Safety	47,342	27,615	8,446	19,169	1,340
<u>Electric Utility Services</u>					
Electricity - General	16,000	9,331	8,861	470	1,081
Electricity - Streetlighting	125,000	72,919	68,980	3,939	9,849
Electricity - Rec Center	12,250	7,147	6,959	188	1,028
Total Electric Utility Services	153,250	89,397	84,800	4,597	11,958

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	APR-19 ACTUAL
<u>Water-Sewer Comb Services</u>					
Utility - Water	110,000	64,169	67,335	(3,166)	8,353
Backflow Assembly Testing	750	441	-	441	-
Total Water-Sewer Comb Services	110,750	64,610	67,335	(2,725)	8,353
<u>Flood Control/Stormwater Mgmt</u>					
R&M-Aquascaping	6,312	3,682	5,377	(1,695)	865
R&M-Fountain	2,500	1,456	500	956	-
R&M Lake & Pond Bank	5,000	2,919	7,495	(4,576)	-
Total Flood Control/Stormwater Mgmt	13,812	8,057	13,372	(5,315)	865
<u>Other Physical Environment</u>					
Contracts-Landscape	151,497	88,375	63,124	25,251	12,625
Insurance - General Liability	12,158	12,158	8,697	3,461	-
R&M-Entry Feature	4,000	2,331	42	2,289	-
R&M-Irrigation	3,500	2,044	10,317	(8,273)	-
Landscape Replacement	10,000	5,831	-	5,831	-
Annual Mulching & Tree Trimming	17,000	17,000	1,975	15,025	-
Misc-Decorative Lighting	500	294	30	264	-
Misc-Holiday Decor	1,500	875	-	875	-
Total Other Physical Environment	200,155	128,908	84,185	44,723	12,625
<u>Contingency</u>					
Misc-Contingency	63,895	37,275	46,596	(9,321)	14,961
Total Contingency	63,895	37,275	46,596	(9,321)	14,961
<u>Parks and Recreation - General</u>					
Contracts-Pools	9,000	5,250	4,725	525	675
Contracts-Pest Control	2,500	1,456	272	1,184	-
Telephone/Fax/Internet Services	2,500	1,456	1,634	(178)	130
R&M-Clubhouse	7,500	4,375	2,397	1,978	47
R&M-Fence	7,500	4,375	-	4,375	-
R&M-Pools	5,000	2,919	3,012	(93)	296
R&M-Fitness Equipment	3,000	1,750	1,083	667	-
R&M-Pressure Washing	500	294	4,100	(3,806)	-
R&M-Parks & Facilities	2,500	1,456	10,575	(9,119)	10,575
Gatehouse Repair & Maintenance	1,250	728	132	596	132
TV/Cable or Dish	852	497	507	(10)	49
Office Supplies	350	203	757	(554)	-

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	APR-19 ACTUAL
Clubhouse Cleaning Service G&A	750	441	1,476	(1,035)	270
Dues, Licenses, Subscriptions	675	675	-	675	-
Total Parks and Recreation - General	43,877	25,875	30,670	(4,795)	12,174
<u>Special Events</u>					
Misc-Special Events	5,000	2,919	-	2,919	-
Total Special Events	5,000	2,919	-	2,919	-
TOTAL EXPENDITURES	802,961	488,483	472,962	15,521	88,691
Excess (deficiency) of revenues					
Over (under) expenditures	(45,191)	269,287	177,368	(91,919)	(51,854)
<u>OTHER FINANCING SOURCES (USES)</u>					
Contribution to (Use of) Fund Balance	(45,191)	-	-	-	-
TOTAL FINANCING SOURCES (USES)	(45,191)	-	-	-	-
Net change in fund balance	\$ (45,191)	\$ 269,287	\$ 177,368	\$ (91,919)	\$ (51,854)
FUND BALANCE, BEGINNING (OCT 1, 2018)	1,053,814	1,053,814	1,053,814		
FUND BALANCE, ENDING	\$ 1,008,623	\$ 1,323,101	\$ 1,231,182		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	APR-19 ACTUAL
REVENUES					
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	-	-	-	-	-
EXPENDITURES					
TOTAL EXPENDITURES	-	-	-	-	-
Excess (deficiency) of revenues					
Over (under) expenditures	-	-	-	-	-
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2018)	-	-	(7,511,083)		
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (7,511,083)</u>		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	APR-19 ACTUAL
REVENUES					
Interest - Investments	\$ -	\$ -	\$ 7,286	\$ 7,286	\$ 1,626
Special Assmnts- Tax Collector	512,659	512,659	442,025	(70,634)	17,273
Special Assmnts- Prepayment	-	-	309,596	309,596	157,651
Special Assmnts- CDD Collected	-	-	2,073	2,073	-
Special Assmnts- Discounts	-	-	(16,259)	(16,259)	-
TOTAL REVENUES	512,659	512,659	744,721	232,062	176,550
EXPENDITURES					
Administration					
Misc-Assessmnt Collection Cost	-	-	8,515	(8,515)	345
Total Administration	-	-	8,515	(8,515)	345
Debt Service					
Prepayments Series A-2	-	-	85,000	(85,000)	-
Interest Expense Series A-1	-	-	100,913	(100,913)	-
Interest Expense Series A-2	-	-	64,789	(64,789)	-
DS Costs-Miscellaneous	512,659	512,659	-	512,659	-
Total Debt Service	512,659	512,659	250,702	261,957	-
TOTAL EXPENDITURES	512,659	512,659	259,217	253,442	345
Excess (deficiency) of revenues Over (under) expenditures	-	-	485,504	485,504	176,205
OTHER FINANCING SOURCES (USES)					
Operating Transfers-Out	-	-	(1,480)	(1,480)	-
TOTAL FINANCING SOURCES (USES)	-	-	(1,480)	(1,480)	-
Net change in fund balance	\$ -	\$ -	\$ 484,024	\$ 484,024	\$ 176,205
FUND BALANCE, BEGINNING (OCT 1, 2018)	(2,386,459)	(2,386,459)	(2,386,459)		
FUND BALANCE, ENDING	\$ (2,386,459)	\$ (2,386,459)	\$ (1,902,435)		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	APR-19 ACTUAL
<u>REVENUES</u>					
Interest - Investments	\$ -	\$ -	\$ 2	\$ 2	\$ -
TOTAL REVENUES	-	-	2	2	-
<u>EXPENDITURES</u>					
TOTAL EXPENDITURES	-	-	-	-	-
Excess (deficiency) of revenues					
Over (under) expenditures	-	-	2	2	-
<u>OTHER FINANCING SOURCES (USES)</u>					
Interfund Transfer - In	-	-	1,480	1,480	-
TOTAL FINANCING SOURCES (USES)	-	-	1,480	1,480	-
Net change in fund balance	\$ -	\$ -	\$ 1,482	\$ 1,482	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2018)	-	-	-		
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,482</u>		

**Concorde Estates
Community Development District**

Supporting Schedules

April 30, 2019

Non-Ad Valorem Special Assessments
Osceola County Tax Collector - Monthly Collection Report
For the Fiscal Year ending September 2019

					ALLOCATION BY FUND	
DATE	NET AMOUNT	DISCOUNT/ (PENALTIES)	TAX	GROSS	GENERAL	SERIES 2011
RECEIVED	RECEIVED	AMOUNT	COLLECTOR	AMOUNT RECEIVED	FUND 001	GROSS ASSESSMENTS
Assessments Levied FY 2019				\$1,272,909	\$756,646	\$516,263
Allocation %				100.00%	59.44%	40.56%
11/09/18	8,848	505	180	9,533	5,666	3,866
11/21/18	158,420	6,736	3,233	168,389	100,094	68,295
12/07/18	694,766	29,540	14,179	738,485	438,972	299,513
12/21/18	28,540	1,038	582	30,161	17,928	12,232
01/11/19	4,287	118	87	4,492	2,670	1,822
01/11/19	42,326	1,336	864	44,526	26,467	18,059
02/13/19	25,725	554	525	26,804	15,933	10,871
02/13/19	659	21	13	693	412	281
03/08/19	23,475	242	479	24,196	14,383	9,813
04/05/19	36,851	-	752	37,603	22,352	15,251
04/09/19	4,885	-	100	4,985	2,963	2,022
TOTAL	\$ 1,028,782	\$ 40,088	\$ 20,995	\$ 1,089,865	\$ 647,841	\$ 442,025

% Collected 86% 86% 86%

TOTAL OUTSTANDING	\$ 183,043	\$ 108,805	\$ 74,238
--------------------------	-------------------	-------------------	------------------

Cash and Investment Report
April 30, 2019

<u>ACCOUNT NAME</u>	<u>MATURITY</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Checking Account - Operating		Bank United	0.00%	\$ 178,009
			Subtotal	<u>\$ 178,009</u>
Money Market		Bank United	1.75%	\$ 1,135,767
				<u>\$ 1,135,767</u>
DEBT SERVICE AND CAPITAL PROJECT FUNDS				
Series 2011 Interest Account		US Bank		\$ 5 (1)
Series 2011 Prepayment Account B		US Bank		\$ 688 (1)
Series 2011 Prepayment Fund (A-2)		US Bank		\$ 309,596 (1)
Series 2011 Reserve Fund (A-1)		US Bank		\$ 83,404 (1)
Series 2011 Revenue Fund (A-1)		US Bank		\$ 572,557 (1)
Series 2011 Revenue Fund (A-2)		US Bank		\$ 167,184 (1)
Series 2011 Revenue Fund B		US Bank		\$ 27 (1)
Series 2017 Revenue Fund B		US Bank		\$ 1,482 (1)
			Subtotal	<u>\$ 1,134,943</u>
			Total	<u><u>\$ 2,448,720</u></u>

NOTE 1 - Invested in Fidelity Govt Portfolio

CONCORDE ESTATES
Community Development District

Payment Register by Bank Account

For the Period from 4/1/19 to 4/30/19

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<u>BANK UNITED - GF CHECKING - (ACCT#XXXXX6364)</u>							
CHECK # 5137							
04/02/19	Vendor	ACCESS CONTROL TECHNOLOGIES INC	S107703	SERVICE CALL CLUBHOUSE 3/8/19	R&M-Gate	001-546034-52001	\$177.00
Check Total							\$177.00
CHECK # 5138							
04/02/19	Vendor	THE DIRECTV GROUP, INC.	04718-022319	SERVICE FOR 2/22-3/21/19	TV/Cable or Dish	001-549112-57201	\$73.99
Check Total							\$73.99
CHECK # 5139							
04/02/19	Vendor	DUVAL LANDSCAPE MAINTENANCE, LLC.	183971	IRRIGATION SERVICE 1/31/19	R&M-Irrigation	001-546041-53908	\$1,695.50
Check Total							\$1,695.50
CHECK # 5140							
04/02/19	Vendor	ADA SITE COMPLIANCE	602	WEB COMPLIANCE	Misc-Web Hosting	001-549915-51301	\$199.00
Check Total							\$199.00
CHECK # 5141							
04/02/19	Vendor	ALL FLORIDA SEPTIC	23589	CLEANED LINE	Misc-Contingency	001-549900-53985	\$3,500.00
04/02/19	Vendor	ALL FLORIDA SEPTIC	23607	REPAIR ASPHALT	Misc-Contingency	001-549900-53985	\$1,800.00
Check Total							\$5,300.00
CHECK # 5142							
04/02/19	Vendor	BRIGHT HOUSE NETWORKS	026041204031219	0050260412-04 3/8-4/7/19	Telephone/Fax/Internet Services	001-541009-51301	\$233.01
Check Total							\$233.01
CHECK # 5143							
04/05/19	Vendor	SITEX AQUATICS, LLC	2838A	3/19 LAKE MAINT	R&M-Aquascaping	001-546006-53801	\$865.00
Check Total							\$865.00
CHECK # 5144							
04/10/19	Vendor	BOYD CIVIL ENGINEERING, INC.	02234	3/3/19-/3/31/19 PROF SRVCS	ProfServ-Engineering	001-531013-51301	\$437.50
Check Total							\$437.50
CHECK # 5145							
04/10/19	Vendor	OSCEOLA COUNTY SHERIFF'S OFFICE	49446	SECURITY FOR 3/6-3/15/19	Security Service- Sheriff	001-534365-52001	\$468.00
Check Total							\$468.00

CONCORDE ESTATES
Community Development District

Payment Register by Bank Account

For the Period from 4/1/19 to 4/30/19

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 5146							
04/10/19	Vendor	ENHANCED BUSINESS SOLUTIONS	040619	VOLLEYBALL COURT REPR 50% DEP	R&M-Parks & Facilities	001-546225-57201	\$10,575.00
Check Total							\$10,575.00
CHECK # 5147							
04/17/19	Vendor	INFRAMARK, LLC	39424	MAR MGMNT SERVICES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,773.33
04/17/19	Vendor	INFRAMARK, LLC	39424	MAR MGMNT SERVICES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$3,787.50
04/17/19	Vendor	INFRAMARK, LLC	39424	MAR MGMNT SERVICES	Misc-Contingency	001-549900-57201	\$1,445.00
04/17/19	Vendor	INFRAMARK, LLC	39424	MAR MGMNT SERVICES	copies	001-549900-57201	\$464.50
04/17/19	Vendor	INFRAMARK, LLC	39424	MAR MGMNT SERVICES	postage	001-549900-57201	\$6.50
04/17/19	Vendor	INFRAMARK, LLC	39424	MAR MGMNT SERVICES	Misc-Contingency	001-549900-57201	(\$200.25)
Check Total							\$10,276.58
CHECK # 5148							
04/17/19	Vendor	CLEANWEL INC.	02252019.	CLEANING SERVICE 2/2-2/18/19	Cleaning Supplies	001-552082-57201	\$270.00
Check Total							\$270.00
CHECK # 5149							
04/17/19	Vendor	PROTECTION1-ADT	127929944	4/19-5/18/19 MONITORING	60929700	001-546034-52001	\$47.18
Check Total							\$47.18
CHECK # 5150							
04/17/19	Vendor	OSCEOLA COUNTY SHERIFF'S OFFICE	TATES-032919	SECURITY FOR 3/19-3/28/19	Security Service- Sheriff	001-534365-52001	\$468.00
Check Total							\$468.00
CHECK # 5151							
04/17/19	Vendor	CONCORDE ESTATES C/O U.S. BANK	040919	TRSF DIRECT COLLECTED ASSMT	Due From Other Funds	131000	\$756.70
Check Total							\$756.70
CHECK # 5152							
04/17/19	Vendor	ALL FLORIDA SEPTIC	23195	PIPE REPR	PARKVIEW/LAKESHORE	001-549900-53985	\$900.00
Check Total							\$900.00
CHECK # 5153							
04/17/19	Vendor	JOHNSTON'S SURVEYING, INC.	33278	RETAINER FEE FOR TRACT(9) SURV	Misc-Contingency	001-549900-53985	\$1,000.00
Check Total							\$1,000.00

CONCORDE ESTATES
Community Development District

Payment Register by Bank Account

For the Period from 4/1/19 to 4/30/19

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 5154							
04/22/19	Vendor	JOHNSTON'S SURVEYING, INC.	33337	TRACT(9) SURV - FINAL	Misc-Contingency	001-549900-53985	\$1,500.00
Check Total							\$1,500.00
CHECK # 5155							
04/22/19	Vendor	SERV US@, LLC	3-27-19	50% DEP.-CAMERA SYS INSTALL	Misc-Contingency	001-549900-53985	\$4,845.50
Check Total							\$4,845.50
CHECK # 5156							
04/23/19	Vendor	CONCORDE ESTATES C/O U.S. BANK	042219-2	TRNF ASSESS(SERIES 2011 A-2)	Due From Other Funds	131000	\$5,062.89
04/23/19	Vendor	CONCORDE ESTATES C/O U.S. BANK	042219	TRNFR ASSESS(SERIES 2011 A-1)	Due From Other Funds	131000	\$9,882.83
04/23/19	Vendor	CONCORDE ESTATES C/O U.S. BANK	042319-2	TRNF ASSESS (SERIES 2011 A-2)	Due From Other Funds	131000	\$671.21
04/23/19	Vendor	CONCORDE ESTATES C/O U.S. BANK	042319	TRNFR ASSESS(SERIES 2011 A-1)	Due From Other Funds	131000	\$1,310.22
Check Total							\$16,927.15
CHECK # 5157							
04/25/19	Employee	BASAM M. ALLI	PAYROLL	April 25, 2019 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 5158							
04/25/19	Employee	VICTOR CRUZ	PAYROLL	April 25, 2019 Payroll Posting			\$164.70
Check Total							\$164.70
CHECK # 5159							
04/25/19	Employee	MICHAEL A. BARBUCK	PAYROLL	April 25, 2019 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 5160							
04/25/19	Employee	CESAR A. GOYETCHE	PAYROLL	April 25, 2019 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 5161							
04/25/19	Employee	MARTHA MENDEZ-LAND	PAYROLL	April 25, 2019 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 5162							
04/26/19	Vendor	ACCESS CONTROL TECHNOLOGIES INC	S108287	RPR GYM DR CARD RDR	Gatehouse Repair & Maintenance	001-546927-57201	\$132.00
Check Total							\$132.00

CONCORDE ESTATES
Community Development District

Payment Register by Bank Account

For the Period from 4/1/19 to 4/30/19

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 5163							
04/26/19	Vendor	CHURCHILL GROUP HOLDINGS	10205	APRIL POOL/SPA MAINT	Contracts-Pools	001-534078-57201	\$675.00
04/26/19	Vendor	CHURCHILL GROUP HOLDINGS	10146	MARCH CHEMICALS	R&M-Pools	001-546074-57201	\$296.05
Check Total							\$971.05
CHECK # 5164							
04/26/19	Vendor	MCDIRMIT DAVIS	41056	2018 AUDIT FINAL	Auditing Services	001-532002-51301	\$3,900.00
Check Total							\$3,900.00
ACH #DD132							
04/12/19	Vendor	KUA	041219 ACH	2/15-3/19/19 ELEC ACH	Electricity - Rec Center	001-543040-53100	\$1,085.42
04/12/19	Vendor	KUA	041219 ACH	2/15-3/19/19 ELEC ACH	Electricity - Streetlighting	001-543013-53100	\$5,511.21
04/12/19	Vendor	KUA	041219 ACH	2/15-3/19/19 ELEC ACH	Electricity - General	001-543006-53100	\$1,205.09
ACH Total							\$7,801.72
ACH #DD133							
04/12/19	Vendor	TOHO WATER AUTHORITY	031519	2/14-3/15/19 WTR	Utility-Water	001-543018-53601	\$10,967.55
ACH Total							\$10,967.55
ACH #DD134							
04/27/19	Vendor	KUA	040919-6180 ACH	SERVICES THRU 04/09/19	Electricity - Streetlighting	001-543013-53100	\$4,311.71
ACH Total							\$4,311.71
ACH #DD135							
04/24/19	Vendor	BRIGHT HOUSE NETWORKS	026041204040919 ACH	4/8-5/7/19 TV, INT, PHN 1204	Telephone/Fax/Internet Services	001-541009-57201	\$129.71
ACH Total							\$129.71
Account Total							\$86,132.35

Total Amount Paid	\$86,132.35
--------------------------	--------------------

Notes to the Financial Statements
April 30, 2019

Financial Overview / Highlights

- ▶ Assessments receivable includes assessments due from Avex Homes.
- ▶ Revenue Bonds Payable-Current represents series 2004 and 2011B matured principal and accrued interest.

Variance Analysis

Account Name	YTD Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
FICA Taxes	\$0	\$444		Payroll taxes
ProfServ-Legal Services	\$13,000	\$25,060	193%	Young Qualls provides general matter services including assessment collection matters from Avex Homes.
ProfServ-Special Assessment	\$0	\$5,250		Special assessment roll services for FY 2019 provided by Rizzetta.
ProfServ-Trustee Fees	\$10,000	\$11,317	113%	Series 2011 and 2017 trustee services provided by U.S. Bank.
Insurance-General Liability	\$3,025	\$5,750	190%	EGIS general liability and public officials
Legal Advertising	\$1,800	\$1,074	60%	Orlando Sentinal meeting and rfp notifications.
Miscellaneous-Assessment Collection Cost	\$0	\$12,480		Tax collector commission withheld from assessment distributions.
<u>Public Safety</u>				
R&M-Gatehouse	\$492	\$309	63%	Access Control Technologies computer tech services.
<u>Water-Sewer Comb Services</u>				
Utility-Water	\$110,000	\$67,335	61%	Water utility services provided by TOHO.
<u>Flood Control/Stormwater Mgmt</u>				
R&M-Aquascaping	\$6,312	\$5,377	85%	Includes monthly aquatic maintenance by Sitex Aquatics.
R&M-Lake and Pond Bank	\$5,000	\$7,495	150%	Includes stormwater maintenance.
<u>Other Physical Environment</u>				
R&M-Irrigation	\$3,500	\$10,317	295%	Various irrigation repairs by Duval Landscape Maint.

Notes to the Financial Statements
April 30, 2019

Contingency

Misc.-Contingency	\$63,895	\$46,596	73%	Includes reserve study final payment, stop payment fees, misc. field jobs (Inframark), bush hog (\$7,400), furniture purchase and repair, asphalt repairs, land survey, methodology report and camera installation.
-------------------	----------	----------	-----	---

Parks and Recreation

Telephone/Fax/Internet Services	\$2,500	\$1,634	65%	CenturyLink
R&M-Pools	\$5,000	\$3,012	60%	Pool chemicals and repairs.
R&M-Pressure Washing	\$500	\$4,100	820%	Pressure washing services provided by Inframark.
R&M-Parks and Facilities	\$2,500	\$10,575	423%	Volleyball court repair.
TV-Cable or Dish	\$852	\$507	60%	Direct TV group, Inc.
Office Supplies	\$350	\$757	216%	Inframark reimbursement
Clubhouse Cleaning Service G&A	\$750	\$1,476	216%	Amenity cleaning services provided by Cleanwel, Inc. and cleaning supplies.

7Aiii.



MARY JANE ARRINGTON
OSCEOLA COUNTY SUPERVISOR OF ELECTIONS

April 16, 2019

Ms. Sandra H. Demarco
Recording Manager
Inframark Infrastructure Management Services
210 N. University Drive
Suite 702
Coral Springs, FL 33071

RE: Concorde Estates Community Development District – Registered Voters

Dear Ms. Demarco:

Thank you for your letter of March 26, 2019 requesting confirmation of the number of registered voters within the Concorde Estates Community Development District as of April 15, 2019.

The number of registered voters within the Concorde Estates CDD is 843 as of April 15, 2019.

If I can be of further assistance please contact me at 407.742.6000.

Respectfully yours,

A handwritten signature in blue ink that reads "M. J. Arrington".

Mary Jane Arrington
Supervisor of Elections

Vote
Osceola

7B



May 9, 2019

To: Concorde Estates CDD
313 Campus Street
Celebration, FL. 34747
407-566-1935

Concorde Estates CDD	
----------------------	--

Description			Ea.	Total
	Paint splash pad surface as per Health Department inspection	\$ 29.00	16	\$ 464.00
	Trimmed branches at rec center to clear view for camera system installation	\$29.00	4	\$ 116.00
	Repaired pavers in pool area and entrance fo rec center	\$29.00	2	\$ 58.00
				\$ 638.00

Prepared by Inframark, Ariel Medina, Field Services Supervisor

Thank you for your business!

313 Campus Street, Celebration, FL 407-566-1935] russ.simmons@inframark.com



7643 Gate Parkway
Suite 104-127
Jacksonville, FL 32256
407.717.5851

Aquatic Management Agreement

This agreement is between Sitex Aquatics, LLC. Hereafter called Sitex and Concorde Estates CDD hereafter called "customer"

Customer: Concorde Estates CDD
C/O: Inframark
Contact: Mr. Ariel Medina
Email Ariel.Medina@inframark.com
Phone: 407.566.4122

- Sitex agrees to provide aquatic bareroot planting
- In accordance with the terms and conditions of this agreement in the following sites:

One (1) Ponds @ Concorde Estates CDD in Kissimmee, FL (see attached map)

- Customer agrees to pay Sitex the following amounts during the term of this agreement for the specific service: **Plants will be bareroot, single row & spaced 1' on center (Pickerel weed, canna lily or Arrowhead variety)**

1. Pond #8 total of 1525 plants **\$1906.00**

- Customer agrees to pay Sitex the following amount during the term of this agreement

The terms of this agreement shall be: N/A

Invoice is due and payable within 30 days. Overdue accounts may accrue a service charge.

- Customer acknowledges that he/she has read and is familiar with the additional terms and conditions printed on the reverse side, which are incorporated in this agreement.

Submitted: Joe Craig

Date: 4/26/19

Accepted

Date: 05/02/19

Joseph T. Craig
President

Victor Cruz
Customer

Terms and Conditions

- Sitex agrees to provide all labor, supervision, and equipment necessary to carry out the work. There shall be no variance from these specifications unless expressly stated though an addendum.
- The Annual Cost will be paid to Sitex in Twelve (12) equal payments, which are due and payable in advance of each month in which the service will be rendered and will be considered late on the 30th of that month. A surcharge of two percent (2%) per month will be added for delinquent payments. The Customer is responsible for any collection or attorney's fees required to collect on this agreement.
- This Agreement will be for a twelve (12) month period. This Agreement shall be automatically renewed at the end of the twelve (12) months. The monthly service amount may be adjusted, as agreed upon by both Parties, and set forth in writing to Customer. Both parties agree that service shall be continuous without interruption.
- Additional Services requested by the customer such as trash clean up, physical cutting or paint removal, and other additional services performed will be billed separately at the current hourly equipment and labor rates.
- Cancellation by either the Customer or Sitex may terminate the Agreement without cause at any time. Termination shall be by written notice, received by either the customer or Sitex at least thirty (30) days prior to the effective date of the termination.
- Neither party shall be responsible for damage, penalties or otherwise for any failure or delay in performance of any of its obligations hereunder caused by strikes, riots, war, acts of Nature, accidents, governmental orders and regulations, curtailment or failure to obtain sufficient material, or other force majeure condition (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome.
- Sitex agrees to hold Customer harmless from any loss, damage or claims arising out of the sole negligence of Sitex. However, Sitex shall in no event be liable to Customer or other for indirect, special or consequential damage resulting from any cause whatsoever.
- It is agreed by both Parties that the work performed under this Agreement will be done on a schedule that is sensitive to the overall function of the property. Additionally, it is understood that all work will be performed during the normal business week (Monday-Friday) unless otherwise stipulated.
- Sitex shall maintain the following insurance coverage and limits; (a) Workman's Compensation with statutory limits; (b) Automobile Liability; (c) Comprehensive General Liability including Property Damage, Completed Operations, and Product Liability. A Certificate of insurance will be provided upon request. Customers requesting special or additional insurance coverage and/or language shall pay resulting additional premium to Sitex to provide such coverage.
- This Agreement shall be governed by the laws of the state of Florida.

7C.

ADA Site Compliance



Concorde Estates CDD

Website Compliance And Accessibility

Our Firm

ADA Site Compliance is a leader in mitigating legal risks, auditing, and the remediation of issues associated with websites and documents that are not in compliance with the Americans with Disabilities Act (ADA). Our team includes technical experts in coding, auditing, captioning, WCAG standards, website & PDF compliance, accessibility, and usability.



How Do People With Disabilities Use My Website?

Agenda Page 52

HEARING IMPAIRED

Anything That Can Be Heard
(Videos, Sound Bites, Etc.)
Must Have A Written
Description.

VISUALLY IMPAIRED

Screen Reader Software Audibly
Reads The Visual Parts of Your
Website. Items Such As Pictures
And Buttons Must Have Text
Descriptions Added In The Code.

PHYSICALLY IMPAIRED

If Unable To Use A Mouse,
Website Navigation Must
Be Possible Using 100s Of
Keyboard Shortcuts.



"Accessible Design is Good Design"

Steve Ballmer
Former CEO Microsoft

Costs – Reputational & Monetary

- Lawsuits are on the rise, and continuing to increase significantly.
- The Department of Justice has backed many lawsuits.
- It is extremely expensive to hire attorneys and pay associated fees.
- Related costs include: human capital, unwanted negative PR, stress on your overall business, and reputational damage perpetuated via viral posts on traditional and social media.

**“We Believe Very Deeply That
Accessibility Is A Human Right”**

**Tim Cook
Apple CEO**



What Your Business Needs

Agenda Page 54



ComplianceShield

A certificate is placed on your website indicating that you have a compliance plan in place. Acting as a deterrent against surf-by lawsuits; letting all website visitors know that you are actively working toward website compliance, accessibility and usability for all.



SiteAccessibility Policy

A compliance plan detailing the efforts that your company is making to ensure that your website is accessible in accordance with the Americans with Disabilities Act. Providing alternative contact information for users who get “stuck”, and become unable to navigate the website.



ComplianceAudit Report

A detailed audit report indicating which lines of code need to be corrected, along with screen shots and text descriptions of each. Allowing those tasked with making corrections to clearly understand the accessibility issues affecting your site and the steps needed to correct them.



Website Errors

A byproduct of our website auditing is that we find things that are “broken” on your website. Tweaking and correcting with ADA accessibility in mind will work simultaneously to increase the overall usability of your site.

- Videos That Are Unable To Be Loaded
- Images, Links And Buttons Missing Alt-Tags
- Broken Links

Correcting issues will reduce user frustration, providing a positive effect on your websites search engine optimization and rankings.



Most Website Developers are NOT Experts at Auditing Websites & Documents for Compliance

Auditing correctly the first time saves you time and money.



**Without Human Expert Auditing, your website and PDFs
WILL NOT be compliant, accessible, and usable.**

Our teams will work together toward the goal of achieving accessibility, usability, and compliance for your website. Proper implementation of strategies and timelines will allow us to achieve all.

Utilizing technology driven and human expert auditing will provide WCAG level reporting that will be the basis for correcting the issues. Ongoing support will be provided to the team at Concorde Estates CDD via video conferencing, screen sharing, email, and telephone.

ADA Site Compliance will play an active role during your remediation process. Our mutual goal is for the team at Concorde Estates CDD to acquire a high level of expertise and understanding of website accessibility and compliance. Enabling them to properly design, develop, and code future projects; thereby mitigating compliance issues prior to updates going live.



We Provide Thorough And Rigorous Support To Our Clients

Our CTO, Scott Rubenstein, will oversee the auditing process of your website. Scott will evaluate how updates are currently implemented and suggest best practices and improvements for future compliance control and oversight. Sharing his expertise with your team, and providing a valuable technical resource, Scott will ensure that your remediation process is streamlined for success.

Scott Rubenstein has been a professional application developer and designer for more than 20 years. Utilizing his technical skills, along with his entrepreneurial goals, he has been partnered in multiple highly successful businesses. He has received praise and accolades throughout his career for his out-of-the-box thinking and creativity in his solutions. Scott is a survivor of the terrorist attacks of 9/11 and was fortunate to escape tower 2 of the World Trade Center prior to its collapse. He returned to New York City soon after, playing an integral role in restoring critical systems. He subsequently became an expert in building and securing websites across a multitude of industries. Scott has a passion, and a high level of expertise, for understanding the coding languages utilized in building and developing website, and how proper coding can enable websites to be compliant, accessible, and usable by all.

Free and/or Technological (automated) Auditing and Testing Tools Find Less Than 30% of Compliance Issues

Agenda Page 59

FREE online tools, such as Wave, WILL NOT make your website compliant with the WCAG. These tools find approximately 20% of accessibility issues. Our technological auditing tool finds approximately 30% of accessibility errors.

Human Expert Auditing MUST be performed to make your website compliant.

Human Expert Auditing uncovers approximately 70% - 80% of accessibility issues.



Our team of experts will support you throughout the process to ensure success.

Lawsuits Are Mounting And Will Increase

- **Average Costs Can Easily Exceed Six Figures**
- **320% Increase In ADA Website Lawsuits Filed In Recent Years**
- **A Significant Increase in Lawsuits is Expected Moving Forward**



\$800,000+
Legal Fees & Costs



TARGET

\$6,000,000+
Legal Fees & Costs



Profitability

Accessibility



Auditing

Compliance



Date: April 29, 2019
Re: Compliance Remediation of the Concorde Estates CDD Website

This proposal is for the Concorde Estates CDD website, which our development and audit team will perform the scope of services outlined below. ADA Site Compliance is a consultancy which provides specific services for the client. Any services outside of the scope below, or separate sites or templates, will require additional evaluations and proposals. A detailed Scope of Work will be provided, and agreed upon, prior to the start of the project.

Human Expert Auditing

WCAG Standards

Expert level human auditing on the agreed upon pages.

Auditing performed utilizing screen reader software and keyboard shortcuts.

Detailed reports provided for each round.

Technological Auditing

WCAG Standards

Technological auditing of the agreed upon pages.

Detailed Reports

Accessibility Policies and Compliance Shields

Indication to all website visitors that compliance, accessibility, and usability are a priority.

Provides contact information (phone and/or email) for users who find inaccessible areas of the website.

PDF Auditing and Remediation

PDFs remediated by human experts providing the highest level of accuracy.



PDFs - Fully Remediated Documents

- ☐ \$3.95 Per Page (minimum \$100) - Human Expert Auditing and Remediation
- ☐ \$49,280 12,476 Pages on Current Website - Audited by Human Experts, Remediated, and Posted to the New Website

Website Redeveloped and Redesigned for Compliance and Accessibility

- ☐ \$3,060 Website Auditing and Remediation – Performed by Human Experts in Design and Coding
Annually \$1,360 - Quarterly Technologic Auditing, Customized Accessibility Policy,
Compliance Shield, Consulting, Theme Updates and Assistance with New Data Compliance

The annual fee is waived for year 1

Concorde Estates CDD Representative

By: _____

Name: _____

Its: _____

Date: _____

ADA Site Compliance Representative

By: _____

Name: _____

Its: _____

Date: _____



Contact Information

ADA Site Compliance LLC

Scott Trachtenberg, Chief Executive Officer

(561) 258-9515 Direct

(561) 258-9300 Office

scott@adaSiteCompliance.com

adaSiteCompliance.com



**"If you think compliance is expensive,
try non-compliance."**

Former Deputy U.S. Attorney General Paul McNulty

7D.

CONCORDE ESTATES
Community Development District

Annual Operating and Debt Service Budget
Fiscal Year 2020

Version 1 - Proposed Budget:
(Printed on 5/13/2019 11am)

Prepared by:



Table of Contents

	<u>Page #</u>
 <u>OPERATING BUDGET</u>	
General Fund	
Summary of Revenues, Expenditures and Changes in Fund Balances	1-3
Budget Narrative	4-8
Exhibit A - Allocation of Fund Balances	9
 <u>DEBT SERVICE BUDGETS</u>	
Series 2011	
Summary of Revenues, Expenditures and Changes in Fund Balances	10
Amortization Schedule	11-12
Budget Narrative	13
 <u>SUPPORTING BUDGET SCHEDULES</u>	
2020-2019 Non-Ad Valorem Assessment Summary	14

Concorde Estates
Community Development District

Operating Budget
Fiscal Year 2020

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Proposed Budget

ACCOUNT DESCRIPTION	ADOPTED BUDGET FY 2019	ACTUAL THRU APR-2019	PROJECTED MAY - SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
REVENUES					
Interest - Investments	\$ -	\$ 9,729	\$ 6,949	\$ 16,678	\$ 5,969
Room Rentals	-	2,480	1,771	4,251	3,200
Interest - Tax Collector	-	343	-	343	-
Special Assmnts- Tax Collector	756,646	647,841	108,805	756,646	756,646
Special Assmnts- CDD Collected	46,523	3,787	42,736	46,523	47,301
Special Assmnts- Delinquent	-	9,858	-	9,858	-
Special Assmnts- Discounts	(30,266)	(23,829)	-	(23,829)	(30,266)
Other Miscellaneous Revenues	-	5	-	5	-
Pool Access Key Fee	-	116	-	116	150
TOTAL REVENUES	772,903	650,330	160,262	810,592	783,000
EXPENDITURES					
<i>Administrative</i>					
P/R-Board of Supervisors	14,000	6,600	5,000	11,600	13,000
FICA Taxes	-	444	383	827	995
ProfServ-Arbitrage Rebate	1,000	-	1,200	1,200	1,200
ProfServ-Engineering	15,000	5,583	3,988	9,571	8,000
ProfServ-Legal Services	13,000	25,060	17,900	42,960	25,000
ProfServ-Mgmt Consulting Serv	102,730	59,925	42,804	102,729	110,000
ProfServ-Special Assessment	-	5,250	-	5,250	5,250
ProfServ-Trustee Fees	10,000	11,317	-	11,317	10,775
ProfServ-E-mail Maintenance	-	-	550	550	16,100
Auditing Services	3,900	3,900	-	3,900	4,000
Insurance - General Liability	3,025	5,750	-	5,750	6,325
Legal Advertising	1,800	1,074	767	1,841	2,600
Misc-Assessmnt Collection Cost	-	12,480	2,176	14,656	15,133
Misc-Bad Debt	-	-	-	-	-
Annual District Filing Fee	-	-	-	-	175
Dues, Licenses, Subscriptions	425	175	-	175	-
Total Administrative	164,880	137,558	74,767	212,325	218,552
<i>Public Safety</i>					
Security Service - Sheriff	46,850	8,137	7,000	15,137	-
Pool/Clubhouse Security	-	-	-	-	16,000
R&M-Gatehouse	492	309	221	530	-
Total Public Safety	47,342	8,446	7,221	15,667	16,000
<i>Electric Utility Services</i>					
Electricity - General	16,000	8,861	6,329	15,190	16,000
Electricity - Streetlighting	125,000	68,980	49,271	118,251	119,000
Electricity - Rec Center	12,250	6,959	4,971	11,930	12,000
Total Electric Utility Services	153,250	84,800	60,571	145,371	147,000

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Proposed Budget

ACCOUNT DESCRIPTION	ADOPTED BUDGET FY 2019	ACTUAL THRU APR-2019	PROJECTED MAY - SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
<i>Water-Sewer Comb Services</i>					
Utility - Water	110,000	67,335	48,096	115,431	118,000
Backflow Assembly Testing	750	-	-	-	750
<i>Total Water-Sewer Comb Services</i>	110,750	67,335	48,096	115,431	118,750
<i>Flood Control/Stormwater Mgmt</i>					
Contracts-Ponds	-	-	-	-	10,380
R&M-Aquascaping	6,312	5,377	4,325	9,702	10,000
R&M-Fountain	2,500	500	357	857	1,200
R&M Lake & Pond Bank	5,000	7,495	5,354	12,849	5,000
<i>Total Flood Control/Stormwater Mgmt</i>	13,812	13,372	10,036	23,408	26,580
<i>Other Physical Environment</i>					
Contracts-Landscape	151,497	63,124	63,124	126,248	156,000
Insurance - General Liability	12,158	8,697	-	8,697	-
Insurance - Property	-	-	-	-	9,567
R&M-Entry Feature	4,000	42	333	375	500
R&M-Irrigation	3,500	10,317	1,458	11,775	8,500
Landscape Replacement	10,000	-	2,500	2,500	15,000
Annual Mulching & Tree Trimming	17,000	1,975	15,025	17,000	23,400
Misc-Decorative Lighting	500	30	-	30	1,500
Misc-Holiday Decor	1,500	-	1,500	1,500	-
<i>Total Other Physical Environment</i>	200,155	84,185	83,940	168,125	214,467
<i>Contingency</i>					
Misc-Contingency	63,895	46,596	17,299	63,895	100,000
<i>Total Contingency</i>	63,895	46,596	17,299	63,895	100,000
<i>Parks and Recreation - General</i>					
Contracts-Pools	9,000	4,725	3,375	8,100	8,100
Contracts-Pest Control	2,500	272	194	466	1,500
Telephone/Fax/Internet Services	2,500	1,634	1,175	2,809	-
Telephone, Cable & Internet Service	-	-	-	-	2,820
R&M-Clubhouse	7,500	2,397	1,712	4,109	6,500
R&M-Fence	7,500	-	3,125	3,125	3,500
R&M-Pools	5,000	3,012	2,151	5,163	8,500
R&M-Fitness Equipment	3,000	1,083	774	1,857	3,000
R&M-Pressure Washing	500	4,100	-	4,100	3,500
R&M-Parks & Facilities	2,500	10,575	1,042	11,617	13,300
Gatehouse Repair & Maintenance	1,250	132	521	653	-
TV/Cable or Dish	852	507	400	907	-
Office Supplies	350	757	541	1,298	1,500
Clubhouse Cleaning Service G&A	750	1,476	1,054	2,530	2,940
Dues, Licenses, Subscriptions	675	-	525	525	525
Reserve	-	-	-	-	79,100
<i>Total Parks and Recreation - General</i>	43,877	30,670	16,589	47,259	134,785

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Proposed Budget

ACCOUNT DESCRIPTION	ADOPTED BUDGET FY 2019	ACTUAL THRU APR-2019	PROJECTED MAY - SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
<i>Special Events</i>					
Misc-Special Events	5,000	-	-	-	-
Total Special Events	5,000	-	-	-	-
TOTAL EXPENDITURES	802,961	472,962	318,519	791,481	976,135
Excess (deficiency) of revenues					
Over (under) expenditures	(30,058)	177,368	(158,258)	19,110	(193,135)
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	(30,058)	-	-	-	(193,135)
TOTAL OTHER SOURCES (USES)	(30,058)	-	-	-	(193,135)
Net change in fund balance	(30,058)	177,368	(158,258)	19,110	(193,135)
FUND BALANCE, BEGINNING	1,053,814	1,053,814	-	1,053,814	1,072,924
FUND BALANCE, ENDING	\$ 1,023,756	\$ 1,231,182	\$ (158,258)	\$ 1,072,924	\$ 879,789

Budget Narrative
Fiscal Year 2020

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts.

Room Rentals

Rental fees collected for the use of the district facility.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on property within the District to pay for the operating expenditures during the Fiscal Year.

Special Assessments-CDD Collected

The District will directly bill for assessments due on parcels not placed on the tax roll.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments up to a maximum of 4%. The budgeted amount for the fiscal year has been set by the board.

Pool Access Key Fee

The District collects a nominal fee for each pool key distributed.

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending 12 meetings and 1 workshop.

FICA Taxes

Payroll taxes for supervisor salaries are calculated as 7.65% of payroll.

Professional Service-Arbitrage

LLS performs arbitrage calculations for the series 2011 A-1 and A-2 bond.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's Attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. Also included are costs for Information Technology charges to process the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark Infrastructure Management Services in accordance with the management contract.

Budget Narrative
Fiscal Year 2020

EXPENDITURES

Administrative (continued)

Professional Services-Special Assessment

Inframark provides Assessment Services for all the properties within the CDD for the General Fund and Series 2011 Debt Service Fund. These services include, but are not limited to:

- Working with the Property Appraiser to insure the accuracy of the data they provide each year for levying purposes.
- Preparation, maintenance and certification of the District's annual assessment roll to the County Tax Collector.
- Customer service which includes answering questions regarding annual assessments, what a CDD is, length and terms of the bonds, etc.
- Preparation of estoppel letters for refinancing and property transfers.
- Processing and transmission of pay downs to the Trustee for those property owners wishing to prepay their CDD debt.

Analysis and supplemental schedules requested throughout the fiscal year as well assessment schedules included in the annual budget preparation

Professional Services-Trustee

The annual trustee fee is based on standard fees charged to service the series 2011 bond plus any out-of-pocket expenses.

Professional Services-E-mail Maintenance

District email addresses with archiving and ADA website compliance.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on an optional renewal within an existing engagement letter.

Insurance-General Liability

The District's General Liability and Public Officials Liability policies are with Egis Insurance Advisors, LLC. They specialize in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous-Assessment Collection Fee

The District reimburses the Osceola County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was set by the board.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity Division of Community Development.

Public Safety

Pool/Clubhouse Security

Pool attendant from April thru September.

Budget Narrative
Fiscal Year 2020

EXPENDITURES

Electric Utility Services

Electricity-General

Electricity usage costs are based on historical expenses incurred with KUA.

Electricity-Streetlighting

Street lighting usage for District facilities and assets. Costs are based on historical expenses incurred with KUA.

Electricity-Rec Center

Electricity usage for District recreational facilities. Costs are based on historical expenses incurred with KUA.

Water-Sewer Comb Services

Utility-Water

Water usage costs are based on historical expenses incurred with TOHO Water Authority.

Backflow Assembly Testing

Backflow testing as needed.

Flood Control/Stormwater Mgmt

Contracts-Ponds

Aquatic maintenance services are provided by Sitex Aquatics, LLC at a cost of \$865/month.

R&M-Aquascaping

Aquatic plant installation and replacement.

R&M-Fountain

Fountain repair and maintenance including quarterly maintenance services provided by Lake Fountains and Aeration at a cost of \$250/service.

R&M-Lake and Pond Bank

Lake bank and stormwater maintenance services exclusive of monthly aquatic maintenance.

Other Physical Environment

Contracts-Landscape

This category includes costs associated with landscape maintenance, mowing, edging, and weeding. The District currently has a contract with Duval to provide landscape service for the District.

Insurance-Property

Property insurance coverage provided by Egis Insurance Advisors, Llc.

R&M-Entry Feature

Costs to repair and maintain the district's entry features.

Budget Narrative
Fiscal Year 2020

EXPENDITURES

Other Physical Environment (continued)

R&M-Irrigation

Costs to repair and maintain the district's irrigation system. Currently, Duval Landscape Maintenance, Llc provides irrigation maintenance services to the district as needed.

Landscape Replacement

Landscape renovations throughout the district including costs to replace flowers, trees, shrubs or grass as needed.

Annual Mulching & Tree Trimming

Contracted costs incurred to trim and maintain trees and install mulch within the District.

Miscellaneous-Decorative Lighting

Costs associated with outside decorative lighting repairs and replacements within the District.

Contingency

Miscellaneous-Contingency

Costs that the district may incur but are not budgeted for within another line item.

Parks and Recreation - General

Contracts-Pools

The District has contracted with Churchill Group Holdings to maintain the community pool at a cost of \$675/month.

Contracts-Pest Control

Sammy Lee Roman provides pest control services for the pool house and playground. Termite renewal services are also recorded here.

Telephone, Cable & Internet Service

Bright House provides phone, TV and internet services.

R&M-Clubhouse

Various costs to repair and maintain the district's clubhouse. Protection 1 monthly security costs are recorded here.

R&M-Fence

Costs to repair and maintain the fencing throughout the district.

R&M-Pools

Chemicals purchased to maintain the district's pools.

R&M-Fitness Equipment.

Costs to repair and maintain the district's fitness equipment within the clubhouse.

Budget Narrative
Fiscal Year 2020

EXPENDITURES

Parks and Recreation - General (continued)

R&M-Pressure Washing

Pressure washing services throughout the district provided as needed.

R&M-Parks and Facilities

Repair and maintenance costs for district parks and facilities.

Office Supplies

Office supply costs reimbursed to Inframark Infrastructure Management Services.

Clubhouse Cleaning Service G&A

Cleanwel provides cleaning services for the district.

Dues, Licenses, Subscriptions

Pool permits.

Reserves

Funds to be earmarked for future capital expenditures.

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2020	\$ 1,072,924
Net Change in Fund Balance - Fiscal Year 2020	(193,135)
Reserves - Fiscal Year 2020 Additions	79,100
Total Funds Available (Estimated) - 9/30/2020	958,889

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital		244,034 ⁽¹⁾
Reserves - Other (Prior Year)	75,307	
Reserves - Other (FY 2020)	79,100	154,407
	Subtotal	398,441
Total Allocation of Available Funds		398,441

Total Unassigned (undesignated) Cash	\$ 560,449
---	-------------------

Notes

(1) Represents approximately 3 months of operating expenditures

Concorde Estates
Community Development District

Debt Service Budgets
Fiscal Year 2020

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Proposed Budget

ACCOUNT DESCRIPTION	ADOPTED BUDGET FY 2019	ACTUAL THRU APR-2019	PROJECTED MAY - SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
REVENUES					
Interest - Investments	\$ -	\$ 7,286	\$ 5,204	\$ 12,490	\$ 5,163
Special Assmnts- Tax Collector	512,659	442,025	70,634	512,659	516,263
Special Assmnts- Prepayment	-	309,596	-	309,596	-
Special Assmnts- CDD Collected	-	2,073	-	2,073	25,465
Special Assmnts- Discounts	-	(16,259)	-	(16,259)	(20,651)
TOTAL REVENUES	512,659	744,721	75,838	820,559	526,240
EXPENDITURES					
<i>Administrative</i>					
Misc-Assessmnt Collection Cost	-	8,515	1,413	9,928	10,325
Misc-Bad Debt	-	-	-	-	-
Total Administrative	-	8,515	1,413	9,928	10,325
<i>Debt Service</i>					
Principal Debt Retirement A-1	-	-	125,000	125,000	130,000
Principal Debt Retirement A-2	-	85,000	65,000	150,000	75,000
Interest Expense Series A-1	-	100,913	100,913	201,826	194,513
Interest Expense Series A-2	-	64,789	58,208	122,997	112,613
DS Costs-Miscellaneous	512,659	-	-	-	-
Total Debt Service	512,659	250,702	349,120	599,822	512,125
TOTAL EXPENDITURES	512,659	259,217	350,533	609,750	522,450
Excess (deficiency) of revenues					
Over (under) expenditures	-	485,504	(274,694)	210,810	3,789
OTHER FINANCING SOURCES (USES)					
Operating Transfers-Out	-	(1,480)	-	(1,480)	-
Contribution to (Use of) Fund Balance	-	-	-	-	3,789
TOTAL OTHER SOURCES (USES)	-	(1,480)	-	(1,480)	3,789
Net change in fund balance	-	484,024	(274,694)	209,330	3,789
FUND BALANCE, BEGINNING	(2,386,459)	(2,386,459)	-	(2,386,459)	(2,177,129)
FUND BALANCE, ENDING	<u>\$(2,386,459)</u>	<u>\$(1,902,435)</u>	<u>\$ (274,694)</u>	<u>\$(2,177,129)</u>	<u>\$(2,173,340)</u>

Community Development District

**Debt Amortization
Series 2011 A-1 Capital Improvement Revenue Bonds**

Date	Principal	Prepayments	5.85% Interest	Principial Balance
11/1/2019			97,256	3,325,000
5/1/2020	130,000		97,256	3,325,000
11/1/2020			93,454	3,195,000
5/1/2021	140,000		93,454	3,195,000
11/1/2021			89,359	3,055,000
5/1/2022	145,000		89,359	3,055,000
11/1/2022			85,118	2,910,000
5/1/2023	155,000		85,118	2,910,000
11/1/2023			80,584	2,755,000
5/1/2024	165,000		80,584	2,755,000
11/1/2024			75,758	2,590,000
5/1/2025	175,000		75,758	2,590,000
11/1/2025			70,639	2,415,000
5/1/2026	185,000		70,639	2,415,000
11/1/2026			65,228	2,230,000
5/1/2027	195,000		65,228	2,230,000
11/1/2027			59,524	2,035,000
5/1/2028	205,000		59,524	2,035,000
11/1/2028			53,528	1,830,000
5/1/2029	220,000		53,528	1,830,000
11/1/2029			47,093	1,610,000
5/1/2030	230,000		47,093	1,610,000
11/1/2030			40,365	1,380,000
5/1/2031	245,000		40,365	1,380,000
11/1/2031			33,199	1,135,000
5/1/2032	260,000		33,199	1,135,000
11/1/2032			25,594	875,000
5/1/2033	275,000		25,594	875,000
11/1/2033			17,550	600,000
5/1/2034	290,000		17,550	600,000
11/1/2034			9,068	310,000
5/1/2035	310,000		9,068	310,000
Totals	\$3,325,000		\$1,886,625	

Community Development District

Debt Amortization
Series 2011 A-2 Capital Improvement Revenue Bonds

Date	Principal	Prepayments	5.85% Interest	Principal Balance
11/1/2019			56,306	1,925,000
5/1/2020	75,000		56,306	1,850,000
11/1/2020			54,113	1,850,000
5/1/2021	80,000		54,113	1,770,000
11/1/2021			51,773	1,770,000
5/1/2022	85,000		51,773	1,685,000
11/1/2022			49,286	1,685,000
5/1/2023	90,000		49,286	1,595,000
11/1/2023			46,654	1,595,000
5/1/2024	95,000		46,654	1,500,000
11/1/2024			43,875	1,500,000
5/1/2025	100,000		43,875	1,400,000
11/1/2025			40,950	1,400,000
5/1/2026	110,000		40,950	1,290,000
11/1/2026			37,733	1,290,000
5/1/2027	115,000		37,733	1,175,000
11/1/2027			34,369	1,175,000
5/1/2028	120,000		34,369	1,055,000
11/1/2028			30,859	1,055,000
5/1/2029	125,000		30,859	930,000
11/1/2029			27,203	930,000
5/1/2030	135,000		27,203	795,000
11/1/2030			23,254	795,000
5/1/2031	140,000		23,254	655,000
11/1/2031			19,159	655,000
5/1/2032	150,000		19,159	505,000
11/1/2032			14,771	505,000
5/1/2033	160,000		14,771	345,000
11/1/2033			10,091	345,000
5/1/2034	170,000		10,091	175,000
11/1/2034			5,119	175,000
5/1/2035	175,000		5,119	-
Totals	\$1,925,000	\$0	\$1,091,025	

Budget Narrative
Fiscal Year 2020

REVENUES

Interest-Investments

The District earns interest income on their trust accounts with US Bank.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for the debt service expenditures during the Fiscal Year.

Special Assessments-CDD Collected

The District will directly bill for assessments due on parcels not placed on the tax roll.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

Miscellaneous-Assessment Collection Cost

The District reimburses the Osceola County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Debt Service

Principal Debt Retirement

Principal payments due on the series 2011 A-1 and A-2 bond paid on May 1.

Interest Expense

Interest payments due on the series 2011 A-1 and A-2 bond paid on November 1 and May 1.

Concorde Estates
Community Development District

Supporting Budget Schedules
Fiscal Year 2020

**Comparison of Non-Ad Valorem Assessment Rates
Fiscal Year 2020 vs. Fiscal Year 2019**

Product	General Fund			Series 2011 A-1 Debt Service			Series 2011 A-2 Debt Service			Total		
	FY 2020	2019	Percent Change	FY 2020	2019	Percent Change	FY 2020	2019	Percent Change	FY 2020	2019	Percent Change
Townhouse	\$ 1,195.60	959.16	24.7%	\$852.45	852.45	0.0%	\$0.00	\$0.00	n/a	\$2,048.05	\$1,811.61	13.1%
Single Family 65'	\$ 1,386.21	1278.87	8.4%	\$1,136.60	1136.6	0.0%	\$0.00	\$0.00	n/a	\$2,522.81	\$2,415.47	4.4%
Single Family 75'	\$ 1,410.59	1470.71	-4.1%	\$1,307.09	1307.09	0.0%	\$0.00	\$0.00	n/a	\$2,717.68	\$2,777.80	-2.2%
Single Family 90'	\$ 1,447.54	1790.42	-19.2%	\$1,591.24	1591.24	0.0%	\$0.00	\$0.00	n/a	\$3,038.78	\$3,381.66	-10.1%
Single Family 40'	\$ 1,329.29	1150.99	15.5%	\$0.00	\$0.00	n/a	\$600.00	\$600.00	0.0%	\$1,929.29	\$1,750.99	10.2%
Single Family 65'	\$ 1,386.21	1278.87	8.4%	\$0.00	\$0.00	n/a	\$700.00	\$700.00	0.0%	\$2,086.21	\$1,978.87	5.4%
Single Family 75'	\$ 1,410.59	1470.71	-4.1%	\$0.00	\$0.00	n/a	\$805.00	\$805.00	0.0%	\$2,215.59	\$2,275.71	-2.6%
Single Family 90'	\$ 1,447.54	1790.42	-19.2%	\$0.00	\$0.00	n/a	\$980.00	\$980.00	0.0%	\$2,427.54	\$2,770.42	-12.4%
Single Family 100'	\$ 1,480.75	1918.31	-22.8%	\$0.00	\$0.00	n/a	\$1,050.00	\$1,050.00	0.0%	\$2,530.75	\$2,968.31	-14.7%

7E.

RESOLUTION 2019-4

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2019/2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors of the Concorde Estates Community Development District (the "Board") prior to June 15, 2019, a proposed operating budget for Fiscal Year 2019/2020; and

WHEREAS, the Board has considered the proposed budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT:

1. The operating budget proposed by the District Manager for Fiscal Year 2019/2020 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said budget.
2. A public hearing on said approved budget is hereby declared and set for the following date, hour and location:

DATE: July 24, 2019

HOUR: 6:00 p.m.

LOCATION: Concorde Estates Clubhouse
 3151 Georgian Bay Lane.
 Kissimmee, Florida
3. The District Manager is hereby directed to submit a copy of the proposed budget to Osceola County at least 60 days prior to the hearing set above.
4. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the approved budget on the District's website at least two days before the budget hearing date as set forth in Section 2.
5. Notice of this public hearing shall be published in the manner prescribed in Florida law.
6. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 21st DAY OF May, 2019.

ATTEST:

**CONCORDE ESTATES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By: _____
Its: Chairman/Vice Chairman